

Add/Change/Discontinue Program Form

DIRECTIONS: The Change/Add/Discontinue a program is a paper process only. Do not fill out an online admission application if you are a currently enrolled graduate student. It will not be processed, and letters of recommendation will be lost.

1) Check with your intended [program](#) concerning their admission requirements. *All required materials must be submitted directly by the applicant to the program.* The Graduate School will not make copies of transcripts. You can request a current UW-Madison transcript through: <http://ordertranscript.wisc.edu>.

2) Complete and print this form. Send it, along with all required supporting documents, including letters of recommendation, if necessary, to your intended [program](#). They will review your request to change or add a program and forward their admission decision to the Graduate School.

Student Name	<input type="text"/>	Campus ID Number	<input type="text"/>
Email	<input type="text"/>	Major Program	<input type="text"/>
Current program(s):	<input type="text"/> <input type="text"/>	<input type="checkbox"/> Change program to:	<input type="text"/>
		<input type="checkbox"/> Add program:	<input type="text"/>
This change is effective beginning:		<input type="checkbox"/> Discontinue program*:	<input type="text"/>
<input type="radio"/> Fall	<input type="radio"/> Spring	<input type="radio"/> Summer	Year <input type="text"/>

*Complete only if you currently have a joint or double program and wish to discontinue one. The Graduate School will notify both departments.

Date of Master's examination already taken or planned to take in current program (month and year):

Have you taken the preliminary PhD exam in your current program? Yes No If yes, when?

Reasons for change of program/addition of program: (Attach separate sheet if needed.)

Student's Signature Date

PROGRAM USE ONLY - Please indicate departmental recommendation below and return original to Graduate School. **Program is responsible for notifying student of refusal or program withdrawal.**

- Admit
- Admit on Probation
- Admit with Deficiencies
- Admit on Prob. w/ Def.
- Refuse Admission

If recommended on probation and/or with deficiencies, state conditions for first semester:

Chair/Director of Admissions Signature Date

PROGRAMS MUST COMPLETE THIS AREA FOR ALL INTERNATIONAL ADMITTED APPLICANTS

Degree goal:	<input type="checkbox"/> Master's	<input type="checkbox"/> PhD	Estimated completion date: _____	Date rec'd by program: _____
				Date sent to Grad Sch: _____