Print Form

Credit Overload Request Form

Beginning Fall 2014, the maximum credit load for graduate students is 15 credits (Fall/Spring) and 12 credits (Summer). During the summer the 12 credit maximum applies where the equivalent is 1 credit per week, regardless of the summer session. The enrollment system counts all credits when determining credit load; this includes courses taken as pass/fail or audit and undergraduate level courses (below 300). If you wish to go over the maximum credit limit, a credit overload is required. Complete and print the form below to request an overload. Then obtain your advisor's signature and submit the form to the Graduate School, room 217 Bascom Hall. **Include ALL courses for the enter semester on this form.**

Student Name:

Email

Campus ID Number

Major Program

Term for which you are requesting the overload:

◯ Fall ◯ Spring ◯ Summer Year

Do you have a graduate assistantship for the above term?

Proposed Course List: (Include ALL courses you intent to take.)

Course Number (3 digits)	Course Name	Pass/fail or Audit?	Credits (include Pass/Fail, Audit)	Summer session (i.e. DDD, ACC)

Total credits request for this term **(including pass/fail, audit, and under 300 level)**:

Academic Reasons for Overload: (Attach separate sheet if needed.)

Advisor Name:

Advisor Signature Date

To be completed by Graduate School:

◯ Approved ◯ Denied

Graduate School Dean's Signature Date

Remarks:

*The program and student will receive notification of approval/denial by e-mail. If approved, the student's credit maximum will be increased to allow the student to register as usual in MyUW. (Last Updated 4/2014)