University of Wisconsin-Madison
Graduate Faculty Executive Committee
1:30 pm – 3:30 pm, Room 52 Bascom Hall
January 13, 2017

MINUTES

Members Present: Caroline Alexander, Susan Babcock, Cynthia Czajkowski, Kristen Eschenfelder, Mary Louise Gomez, William Karpus (Chair), Lisa Martin, Christa Olson, Nicole Perna, John Pfotenhauer, Tracy Schroepfer, Stephanie Tai, Fernando Tejedo-Herrero, Monica Turner, Kristin Wolf

Members Absent: Jose Pincheira, Parmesh Ramanthan, Patricia Rosenmeyer

Guests: Laird Boswell, John Hitchcock, Beth Janetski, Elaine Klein, Jocelyn Milner, Doug Rosenberg

Staff: Judy Bauman, Katie Block, Eileen Callahan, Marty Gustafson, LaRuth McAfee, Meghan McMackin, Emily Reynolds

Dean William Karpus called the meeting to order.

The minutes of December 9, 2016 were approved as a matter of automatic consent.

Information Item:

1. Dean Karpus introduced the low award report response from the Graduate/Professional Certificate in Material Culture Studies to the College of Letters & Science as the first example of how programs are responding to requests for justification for low award degrees/certificates.

Approval Updates:

1. Associate Dean Lisa Martin presented the Three Year Check-In from the Educational Leadership and Policy Analysis M.S. named option Global Higher Education. This is an evening, face-to-face program. Martin noted that international student enrollment in the program has dropped since the program's inception. The GFEC recommends the program look into the reasons for the decrease, and continue to focus on their recruitment plans. The GFEC will also request assessment plan results from the program and looks forward to seeing their progress at its 5-year review.

2. Associate Dean Lisa Martin presented the Three Year Check-In from the Educational Leadership and Policy Analysis Ph.D. named option Wisconsin Idea Executive Ph.D. Cohort. This is a part-time Ph.D. program completed on weekends with students who are typically full-time administrators at schools.
This program is also undergoing an Institutional (10-year) Program Review this year, which the GFEC hopes will address questions about student research production and degree outcomes (time to degree and completion rates).

**Approvals:**

1. Dean Karpus introduced Professor Laird Boswell from the Department of History, who presented the request to extend graduate faculty status for retiring professors from the Department of History in the College of Letters & Science from January 2018 to the end of the 2017-2018 Academic Year. Professors Florencia Mallon and Steve Stern will be retiring in January 2017 but would like to retain graduate faculty status so they may continue to advise their current Ph.D. students to their graduation through spring semester 2018.

   **Motion:** Moved and seconded to extend graduate faculty status through spring semester 2018 for retiring professors Florencia Mallon and Steve Stern. The motion was passed unanimously.

2. Dean Karpus presented a request to discontinue the Doctoral Minor in Social Work from the School of Social Work in the College of Letters and Science. This minor has had no students finish its requirements since 1999. The School of Social Work maintains another doctoral minor in Social Welfare, which is actively supported by the School.

   **Motion:** Moved and seconded to discontinue the Doctoral Minor in Social Work. The motion was passed with 14 for, 1 abstention.

3. Assistant Dean Marty Gustafson presented a request to approve the following changes to the M.S. in Medical Microbiology and Immunology: (1) Unsuspend the M.S. in Medical Microbiology and Immunology, (2) Rename the M.S. in Medical Microbiology and Immunology to M.S. in Microbiology, and (3) Establish the M.S. in Microbiology as the non-admitting terminal M.S. degree for the Ph.D. in Microbiology. These changes were previously requested by GFEC in February 2015 to provide a terminal master’s degree that could be awarded to Ph.D. students in Microbiology who do not finish the doctoral program.

   **Motion:** Moved and seconded to unsuspend the M.S. in Medical Microbiology and Immunology. The motion was passed unanimously. Moved and seconded to rename the M.S. in Medical Microbiology and Immunology to M.S. in Microbiology. The motion was passed unanimously. Moved and seconded to establish the M.S. in Microbiology as the non-admitting terminal M.S. degree for the Ph.D. in Microbiology. The motion was passed unanimously.

4. Dean Karpus introduced Professors Doug Rosenberg and John Hitchcock from the Department of Art in the School of Education, who presented a request to suspend admissions to the M.A. in Art Education and the Doctoral Minor in Art Education. These have been historically low-enrollment programs as a result of successive retirements of faculty. There are no students currently enrolled in either the M.A. or the doctoral minor. Rosenberg addressed questions about alternate places students can go for this type of degree by reporting on the changing nature of art education as well as new rules around art
education in the state that allows teachers to teach without this degree. With suspension, the program will have three years to develop a strategy that either results in readmission of students or discontinuation of the programs.

**Motion:** Moved and seconded to suspend admissions for the M.A. in Art Education and the Doctoral Minor in Art Education. The motion was passed unanimously.

**Program Reviews**

1. GFEC member Tracy Schroepfer introduced the Institutional (10-Year) Review of the Educational Psychology M.S., Ph.D., Doctoral Minor, and Professional Educator (MSPE) Named Option. Schroepfer noted the program’s strengths, including an outstanding quantity and quality of research productivity, a high level of collegiality and sense of community, exemplary experience and training in quantitative methods for students, annual assessment of student learning and a first-year research project that benefits first-year graduate students by creating community and sense of belonging. Schroepfer also discussed review committee recommendations, including creating a time-stamped graduate handbook with consistent access to requirements and processes, including grievance procedures for students in each specialization area and addressing recruitment problems (including recruitment of domestic targeted minorities) with improved funding guarantees. The review committee also suggested finding ways to better support junior faculty. The GFEC requests the program report on the success of new funding initiatives and comment on time to degree and completion data broken out by student demographic. The GFEC commends the program on its strengths and recommends that the program engage in efforts to address the review committee’s concerns.

**Motion:** Moved and seconded to accept the Institutional (10-Year) Review of the Educational Psychology M.S., Ph.D., Doctoral Minor, and Professional Educator (MSPE) Named Option. The motion was passed unanimously.

2. Associate Dean Lisa Martin introduced the Institutional (10-Year) Review of the Graduate/Professional Certificate and Capstone Certificate in Consumer Health Advocacy. Martin described the certificates as innovative and noted their strengths, including performing an important function for the university and health care communities, providing practical assistance to patients, developing innovative teaching methods, reaching a diversity of students at different career points in a variety of disciplines and providing clear learning goals. Martin also pointed out student satisfaction with advising and career outcomes. Martin noted the programs are making changes to address low enrollment, including moving to two cohorts/year, creating short electronic courses from existing modules and increasing marketing by hiring a student services coordinator. Martin also discussed review committee recommendations, including continuing to address low enrollment by working with the new Center for Interprofessional Education, recruiting from introductory law courses and clarifying to students the time commitment required. The GFEC requests the program explore its place in the national context of this field and also adjust its web presence as ways to improve its visibility to recruit students nationally. The GFEC
commends the certificate programs on their strengths and joins the review committee in recommending the department work to fulfill the review committee recommendations.

Motion: Moved and seconded to accept the Institutional (10-Year) Review of the Graduate/Professional Certificate and Capstone Certificate in Consumer Health Advocacy. The motion was passed with 14 for, 1 abstention.

Adjournment:

Motion: Moved and seconded to adjourn. The motion passed unanimously.