



## Credit Overload Request Form

The maximum credit load for a graduate student is 15 credits (Fall/Spring) and 12 credits (Summer). During summer, the 12 credit maximum applies where the equivalent is 1 credit per week, regardless of the summer session. The enrollment system counts all credits when determining credit load; this includes courses taken as pass/fail or audit and undergraduate level courses (below 300). If you wish to go over the maximum credit limit, a credit overload request is required. Include ALL courses for the entire semester on this form. Email the completed form to gsacserv@grad.wisc.edu or deliver to 217 Bascom Hall. The student will receive notification of approval/denial by e-mail, 1 – 2 weeks after submission. If submitted prior to registration for the term requested, it will be reviewed 1 – 2 weeks after registration for that term.

Student Name:		Term for which you are requesting the overload: <input type="radio"/> Fall <input type="radio"/> Spring <input type="radio"/> Summer    Year
Wisc Email:		
Student ID Number:		
Major Program:		
		Do you have a graduate assistantship for the above term? <input style="width: 60px; height: 20px;" type="text"/>

**Proposed Course List:** (include ALL courses you intend to take)

Course Number (3 digits)	Course Name	Pass/Fail, Audit or Graded	Credits	Session (i.e. regular, DHH, ACC)

Total credits requested for this term (including pass/fail, audit, and under 300 level):

**Academic Reasons for Overload:** (Attach separate sheet if needed)

Faculty Advisor Name:

\_\_\_\_\_  
 Faculty Advisor Signature                                      Date

To be completed by Graduate School:

Approved     Denied

\_\_\_\_\_  
 Graduate School Dean's Signature                              Date

**Remarks:**

If approved, the student's credit maximum will be increased to allow the student to register as usual in MyUW. (Last Updated 12/2017)